



U.S. Department of Justice
Federal Bureau of Prisons
Federal Correctional Institution
Lompoc, California

Institution Supplement

OPI: Correctional Services
Department
NUMBER: 5267.07c
DATE: September 15, 2004
SUBJECT: Visiting Regulations

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1. **PURPOSE:** To establish procedures for the visiting program at FCI Lompoc.
 2. **DIRECTIVES AFFECTED:**
 - a. Directives Rescinded: Institution Supplement 5267.07b, Visiting Regulations, dated September 15, 2004.
 - b. Directives Referenced: Program Statement 5267.07, Visiting Regulations, dated April 14, 2003.
 3. **CORRECTIONAL STANDARDS REFERENCED:**
 - a. American Correctional Association 3rd Edition Standards for Adult Correctional Institutions: 3-4149, 3-4255, 3-4440, 3-4441, 3-4441-1, 3-4442, 3-4443, 3-4445, and 3-4446.
 - b. American Correctional Association for Adult Correctional Boot Camp Programs: 1-ABC-2E-04, A-ABC-5A-01-1, 1-ABC-5D-12, 1-ABC-5D-13, 1-ABC-5D-14, 1-ABC-5D-15, and 1-ABC-5D-16.
 4. **VISITING HOURS:** Visiting days and times are as follows:
 - a. Federal Correctional Institution (FCI):
Sunday, Monday, Thursday, Friday, Saturday and Federal holidays:
8:15 a.m. to 3:00 p.m.
 - b. Intensive Confinement Center (ICC):
Sundays and Federal holidays: 9:00 a.m. to 3:00 p.m.

To ensure the opportunity to visit, visitors must arrive by 2:00 p.m. to be processed for a visit. No visitors will be allowed after these hours. Visitors for the FCI shall not arrive at the institution earlier than 7:45 a.m. Visitors for the ICC shall not arrive earlier than fifteen minutes prior to the start of visiting hours.

5. **VISITING FACILITIES:**

a. **FCI:**

- (1) Both an indoor Visiting Room and an outdoor patio are provided for the use of inmates and their visitors.
- (2) Except for the use of toilet facilities, inmates and visitors will remain within the designated visiting area for the duration of the visit.
- (3) Inmates will be called to greet their visitors after each visitor has registered with the Front Lobby Officer prior to entering the visiting areas.
- (4) At the completion of visiting, the visitors are directed to the outside visiting area. The inmates are directed to the inside of the Visiting Room where they are identified by staff. After positive identification, the inmate will remain in the Visiting Room until all visitors have been positively identified by using photo identification by the Control Center. The inmate's visitors are escorted out of the facility five at a time.

b. **ICC:**

- (1) The Intensive Confinement Center has one inside Visiting Room facility for use by inmates and their visitors.
- (2) Except for the use of toilet facilities, inmates and visitors will remain within the designated visiting area for the duration of the visit.
- (3) Inmates will be called to greet their visitors after each visitor has registered with the Visiting Room Officer prior to entering the visiting areas.
- (4) At the completion of visiting, the visitors must check out with the Visiting Room Officer at the Visiting Room Officer's desk. The inmates will proceed to the Programs Building door where they are positively identified by the Visiting Room Officer. The inmates must remain at the Programs Building door until the visitor has departed the Visiting Room. Visitors are positively identified by the Visiting Room Officer utilizing their photo identification.

6. **FREQUENCY OF VISITS:**

- a. **FCI:** In order to avoid overcrowding in the visiting area and to ensure appropriate time for necessary programs, inmates will be limited to fifty (50) points per month. The points will be charged as follows:

- (1) One adult visitor equals 1 point per hour. An additional

point will be charged for each additional adult visitor per hour.

- (2) Points will not carry over from month to month.
- (3) After a 15 minute grace period, any portion of an hour will count as a full hour for point computation.
- (4) The Associate Warden of Programs, or his/her designee, may approve additional points, if warranted.

b. ICC: Due to the limited visiting hours, no point system will be utilized.

7. **ACCEPTABLE IDENTIFICATION**: All visitors 16 years of age and over are required to present acceptable means of picture identification prior to admission to the institution for a visit. Acceptable identification is a picture ID with signature. Acceptable forms of identification include, but are not limited to, a valid drivers license, valid state identification card, passport, or other official government-issued picture identification. Mexican consular identification cards (matricular consular cards) are not a valid form of identification. If a visitor does not present identification with a photograph, the visitor will not be allowed to visit. Lobby staff having any questions or concerns regarding acceptable identification during visitor registration will refer the matter to the Operations Lieutenant.
8. **VISITOR PROCESSING**: To assist visitors arriving at the FCI and the ICC, visiting regulations for the FCI (Attachment 1) and visiting regulations for the ICC (Attachment 2) have been developed to brief visitors regarding the regulations pertaining to visiting an inmate. These regulations should be made available to the visitor through the inmate and/or when a Visitor Information Form is sent to a potential visitor. The attachment should also be maintained at the Front Lobby and Visiting Room Officer's station for the visitor when requested. The attachment is only an abbreviated version of the Program Statement and Institution Supplement regarding visiting and is used for informational purposes only.
- a. FCI:
- (1) To prevent crowding, confusion, and to make the registration process as comfortable as possible for visitors, a Visitor Registration Number Card system is utilized for processing visitors into the Visiting Room. During regular work days on Monday, Thursday and Friday, these number cards will be issued at the Lobby counter as visitors arrive. On weekends and holidays, number cards will be issued at the Visitor's Parking Lot Entrance from 8:10 a.m. to 8:20 a.m.

- (2) After issuance of a Visitor Registration Card to arriving visitors, they will be directed to the lobby waiting area to await their turn for processing.
- (3) During registration, all visitors will be questioned concerning the possession of contraband or prohibited items, and will be required to complete and sign a "Notification to Visitor" form. Visitors will be randomly selected for testing of explosives and illegal narcotics using the Itemiser 3 drug detection ion scan machine. Each visitor will be required to pass through the metal detector and have their photograph taken. Should a visitor refuse having their photograph taken or fail the metal detector screening, entry into the institution will be denied. All adult and teenage visitors will have their hands stamped with invisible blacklight ink. Visitors' identification is maintained by the Control Center Officer. The Control Center Officer will verify the blacklight hand stamp and the visitor's identification prior to entrance into the facility and prior to allowing the visitor to depart.
- (4) After processing has been completed, the visitors will be directed to wait in the lobby area beyond the walk-through metal detector for further escort to the Visiting Room. Restroom facilities are available in this waiting area. Visitors are not to be admitted to this waiting area for any reason prior to the completion of the registration process. Should a visitor leave this waiting area for any reason other than being escorted to the Visiting Room, metal detector screening and a search of all hand carried articles must again be accomplished.

b. ICC:

- (1) During the registration process, all visitors will be questioned concerning the possession of contraband or prohibited items, and will be required to complete and sign a "Notification to Visitor" form.
- (2) After processing has been completed, the visitors will be directed to the Visiting Room area until the inmate has been screened into the Visiting Room.

9. **AUTHORIZED VISITORS:** Inmates may have an approved visiting list of immediate family and up to ten (10) friends and associates. The Warden may make an exception to this provision when warranted. All prospective visitors, other than confirmed immediate family members, may be subject to a background check and approval by institution staff. The inmate must have known the proposed visitor(s) prior to incarceration. The Warden must approve any exception to this

requirement. Exceptions to the prior relationship rule may be made, particularly for inmates without other visitors, when it is shown that the proposed visitor is reliable and poses no threat to the security or good order of the institution.

The following procedures shall be in effect for authorized visiting lists. Since all new commitments are involved in the Admission and Orientation Program, inmates are encouraged not to schedule social visits within the first four days of incarceration at FCI Lompoc. This procedure will allow time for staff to review and complete all visiting lists. During initial orientation, each inmate will complete a visiting list. The visiting list will be forwarded to the appropriate Unit Counselor for processing. A copy of the Visiting Instructions will be given to each inmate and should be sent by the inmate to his approved visitors. Inmates may modify their visiting list by submitting a written request to his Counselor.

10. **NUMBER OF VISITORS FOR EACH VISIT:** Normally, each inmate will be limited to no more than four (4) adult visitors in the visiting area at any one time. Exceptions may be made when the visiting room is not crowded. **Minor children must be under the direct supervision of a parent or guardian at all times.** Failure to supervise children may result in termination of the visit. When space and time permit, an effort will be made to allow large family groups to visit together.
11. **SPECIAL VISITS:** Except in cases of emergencies or demonstrated verifiable need, visits will be restricted to normal visiting hours. Other special visits must be approved by the Warden where it is evident the visit cannot occur during normal visiting hours. Ordinarily, special visits must be approved at least 24 hours in advance of the visit. All special visitors and inmates will be subject to the same identification, screening, and processing procedures. These visits will ordinarily be supervised by Unit staff to include escort in and out of the institution.
12. **CLERGY, FORMER OR PROSPECTIVE EMPLOYERS, SPONSORS, AND PAROLE ADVISORS:** Visitors in this category ordinarily provide assistance in release planning, counseling, and discussion of family problems. The requirement for the existence of an established relationship prior to confinement for visitors does not apply to visitors in this category.
13. **ATTORNEY VISITS:** Inmates requiring legal visits will make arrangements with Legal Services. Normally, attorney visits will be encouraged to take place during normal inmate visiting hours. However, every effort will be made to accommodate legal visits. Attorneys will be screened upon arrival at the institution and will be required to submit proper identification along with a current State Bar Card. Attorney visits will ordinarily be supervised by Unit staff

when occurring outside normal visiting hours.

14. **SUPERVISION OF VISITORS:** Visiting Room staff will supervise all regular visits to ensure strict compliance with all regulations and procedures.
- a. Kissing and embracing are permitted upon arrival and departure. Other than hand holding, no other contact is permitted during the visit. Adults sitting in laps, or lying on the ground will not be permitted. Discretion and good judgement must be used in enforcing this regulation. The institution's primary purpose in limiting physical contact is to control contraband and to control behavior which may be offensive to other visitors. Failure of individuals to follow prescribed guidelines of conduct will result in termination of the visit. The Operations Lieutenant and/or Institution Duty Officer will have the authority to terminate visits because of inappropriate conduct. A memorandum documenting misconduct will be forwarded to the Warden, Associate Wardens, Unit Team, and the Lieutenant's Office, through the Captain. Misconduct may result in future restrictions of the visitor and/or other disciplinary action of the inmate.
 - b. The introduction or attempted introduction of contraband will be subject to the penalties of Federal Law and/or the inmate disciplinary system.
 - (1) To ensure that contraband items are not brought into the institution, all inmates will be pat searched and randomly visually searched upon entry to the visiting room. Inmates entering from the Visiting Room shall be visually searched and screened with a metal detector. Every article of clothing and personal property shall be searched. Collars, cuffs, lapels, seams, and linings are potential hiding places for contraband. Shoes will be closely examined for split soles, false linings, and removable insoles or heels. Inmates are not permitted to take any items into the Visiting Room except legal papers (approved by the Unit Team), a comb, eyeglasses, handkerchief, religious medal, approved religious headgear, one (1) package of cigarettes (unopened), and wedding band. All personal property items must be declared by the inmate when reporting for his visit. Only those items declared will be permitted for retention upon conclusion of the visit. Cigarettes may not be retained after the visit.
 - (2) Institution issued clothing and shoes are authorized in the Visiting Room. Inmates are not permitted to wear personal clothing items into the visiting room. The only exception

will be for those inmates who possess a current valid medical authorization to wear "soft" shoes. In this instance, the inmate will be allowed to wear his personal or institution issued soft shoes. The officer processing the inmate into the Visiting Room will document a description of the shoes and their condition for comparison when the inmate departs from his visit.

- (3) Contraband of any kind in the Visiting Room will be confiscated and the Operations Lieutenant will be notified immediately. Contraband will be processed according to established procedures outlined in the Program Statement entitled Inmate Personal Property. Any visitor who introduces or attempts to introduce contraband of any type will have their visiting privileges terminated and will be subject to prosecution. The Operations Lieutenant will immediately submit a memorandum to the Warden, Associate Wardens, Unit Team, Captain, and Lieutenant's Office regarding the termination of the visit.

- c. Movies and games may be checked out from the Visiting Room Officer and played in the designated children's area. Inmates are allowed to be in the play room with their children and visitors.
- d. It is the responsibility of the Visiting Room Officer to monitor behavior, maintain order, and supervise visits. Inappropriate behavior, misconduct, or failure to comply with regulations will be brought to the attention of the inmate, visitor(s), and documented in the Visiting Room Warning Log Book. A memorandum outlining any violations will be submitted to the Unit Team and the Associate Warden Programs.

15. **HOLDOVERS:** Inmates designated as holdovers from the ICC and the Federal Prison Camp will have a hard copy of their visiting list delivered to the FCI with the inmate. The same visiting procedures will be followed as for general population and inmates housed in the Special Housing Unit.

16. **VISITS FOR PERSONS NOT IN GENERAL POPULATION:**

- a. Hospital Patients: There will be no visits unless approved by the Administrative Duty Officer, in consultation with the Captain.
- b. Administrative Detention/Disciplinary Segregation: Inmates housed in the Special Housing Unit at FCI Lompoc will normally be permitted to visit. These visits will be conducted inside the Visiting Room near the Officer's Station. The inmate will be

under direct supervision of the Visiting Room officers at all times. When there are separatees in the Visiting Room, the hours will be divided among the inmates to ensure they do not come in contact with one another. When it has been determined the inmate should not be in contact with general population inmates, special arrangements will be made.

17. **OTHER SPECIAL VISITS:** No social visiting will be allowed on non-visiting days during Parole Board Hearings. Inmates may meet with their representatives who will be admitted one hour before the scheduled hearing. At the completion of the hearing, the visitor will be escorted out of the institution. Unit staff will be responsible for supervising inmates and their representatives in the Visiting Room. Representatives will bring into the institution only that material which is pertinent to the hearing. On these occasions, supervision of people awaiting hearings will be the responsibility of the Unit Team.
18. **TERMINATION OF VISITS:** Normally, there will be no restrictions placed upon the length of visits during prescribed visiting hours. In the event it becomes necessary to terminate visits due to overcrowding, visitors who reside locally and visit on a regular basis will be the first to be terminated. Should a visit be terminated, a written report will be submitted to the Warden and Associate Warden Programs, documenting the reason for termination and describing the circumstances which led to the decision. Should a visit be terminated due to misconduct, an incident report will be written on the inmate involved.
19. **ITEMS PERMITTED IN THE VISITING AREA:**
 - a. With the exception of the Intensive Confinement Center, vending machines are provided in the Visiting Room for the convenience of those interested in purchasing snacks and soft drinks. Visitors may not bring food or beverage items into the institution. Chewing gum is also prohibited.
 - b. Visitors are limited to twenty (\$20) dollars per adult for use in the vending machines, and are requested to have the necessary change. Money exceeding the twenty dollar limit will not be allowed in the Visiting Room.
 - c. Visitors may not bring newspapers, games, playing cards, books, magazines, or other periodicals into the visiting areas.
 - d. Religious materials will be permitted only with prior approval of the institution Chaplain via memorandum through the Captain to the Visiting Room Officer.

- e. Cameras, radios, cassette players/recorders, electronic games, miniature television sets, cellular telephones, or other electronic equipment items are not authorized within the institution nor visiting area. Recording equipment for legal visits must be authorized by the Warden.
- f. Personal toys, athletic equipment and games for child amusement are not permitted in the Visiting Room.
- g. Large purses, flight or travel bags, wallets, briefcases, parcels, umbrellas, table cloths, blankets, eating utensils, picnic supplies, etc., will not be allowed in the Visiting Room. Small clear or see-through purses may be taken into the visiting area, however, they will be inspected by the staff prior to admittance. Any questionable items for the visiting area will be referred to the Operations Lieutenant.
- h. Prescription drugs, medication, and commercial medication, must be declared upon arrival, and will be secured in a locker. Visitors will be escorted back to the Lobby to take the medication when needed. The only exception is nitroglycerin.
- i. Absolutely no cigars or pipes will be allowed in the Visiting Room. One sealed package of cigarettes is allowed. No tobacco items will be taken from the Visiting Room by an inmate upon the completion of his visit. Smoking will be permitted in the outside visiting area only.
- j. Photo albums and instant "Polaroid" type photographs are not permitted. No type of photographs or photo albums are authorized.
- k. Infant care items must be limited for security reasons. Pre-mixed formula and other liquids or baby foods in sealed, original containers only are permitted. Other infant care items will be limited to nursing bottles (empty), six (6) diapers, wet wipes must be in a factory sealed or clear container, one change of clothing and two (2) baby blankets. Baby powders, creams, ointments, etc., are not permitted. No baby carriers or strollers are permitted.

Mothers who breast feed must have a small blanket or other type of covering to ensure the breast is not exposed during nursing of infants.

20. **VISITOR LOCKERS:** A limited number of lockers (30) are available for visitor use inside the Lobby area. Visitors with a vehicle on the premises will ordinarily not be issued a locker. A locker key may be

obtained from the Lobby Officer during processing. The Lobby Officer will insure the visitor returns the locker key prior to departing the institution. At the conclusion of visiting, the Lobby Officer will inspect all visitor lockers for contraband. Any items left inside the lockers after the conclusion of visiting hours will be considered as contraband and subject to confiscation.

21. **MONEY**: No money, checks, money orders, etc., will be accepted from a visitor for deposit to an inmate's account. All money must be mailed into the institution via postal money order to be placed on an inmate's account.
22. **REPORTING FOR VISITS**: Inmates will report to the Visiting Room Officer only after they have been called. They may greet visitors in the Visiting Room after identification, check-in, and clearance from the Visiting Room Officer. Every inmate is required to submit their inmate identification card to the Visiting Room Officer. The ID will be maintained throughout the visit by the Visiting Room Officer for accountability purposes and will be returned to the respective inmate when the visit has been completed. If an inmate reports for a visit and is unable to produce his ID card as the result of loss or other explainable reasons, the Visiting Room Officer will obtain a picture for positive identification.
23. **CLOTHING**: Questions pertaining to a visitor's attire are to be referred to the Operations Lieutenant or the Institution Duty Officer who will make the decision to permit or to deny the visit. Visitors are expected to use good taste in their dress. Persons who come immodestly and/or provocatively dressed may be denied the privilege of visiting. See-through blouses\slacks, tight pants, athletic or jogging shorts are not allowed, but knee length Bermuda type shorts are permitted. The wearing of t-shirts or other form fitting clothes by female visitors without bras is prohibited. Male Visitors will not be allowed to wear plain white t-shirts as their only shirt. Shoes must be worn at all times. The wearing of any type of club, gang, or other organization symbols is strictly prohibited. Khaki colored clothing and athletic or sweat pants are also prohibited. The wearing of prohibited clothing items under coats or jackets is also prohibited.
24. **VEHICLES**: All vehicles will be parked in the institution "Visitor's Parking Lot". Vehicles will be locked and windows closed. Visitors and/or unapproved visitors are not permitted to wait in their vehicles in the parking lot during visiting hours. Vehicles may not contain prohibited items such as firearms, ammunition, explosives, illegal drugs or narcotics, or alcoholic beverages. All visitors will register their vehicles, including make, model, and license number, with the Lobby Officer. This will be indicated on the "Notification

to Visitor" form. All vehicles are subject to search.

25. **TRANSPORTATION:** Transportation instructions and directions will be made available to inmates during the Admission and Orientation process, so they may relay the information to their prospective visitor. If a visitor is dropped off at the institution, they are not to arrive before 8:15 a.m. as there is no waiting in the Front Lobby nor is loitering on the premises allowed.
26. **VIOLATIONS:** Repeated or continuous violations of visiting rules and regulations by both inmates and their visitors will be documented by memorandum to the inmate's Unit Manager, with copies to the Associate Warden Programs and the Captain. Unit staff will formally counsel the inmate with a warning that future violations will result in suspension or loss of visiting privileges. Documentation of this warning will be maintained in the inmate's Central File.
27. **INMATE ACCOUNTABILITY:** For inmate accountability purposes staff will identify the inmate's entrance to the Visiting Room using the Inmate Identification Card. This Officer will be responsible for documentation of physical changes in appearance of inmates and will insure that proper paperwork is completed for a new Inmate Identification Card immediately. Generally, if a new card is needed, all inmate photo cards will be updated to reflect the change.
28. **OFFICE OF PRIMARY INTEREST:** Correctional Services Department.

/s/

Joseph K. Woodring, Warden

DISTRIBUTION:

Correctional Programs Administrator, Western Regional Office
Executive Staff
Department Heads
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U.S. Department of Justice Federal Bureau of Prisons

Federal Correctional Institution
3600 Guard Road
Lompoc, California 93436
805-736-4154

Visiting Regulations

Visiting Hours

Monday, Thursday, Friday,
Weekends and Federal
Holidays:
8:15 a.m. to 3:00 p.m.

Welcome

We welcome you to FCI Lompoc and hope your visit is pleasant. The families and friends of the men at FCI Lompoc are their primary contact with the community. Therefore, visiting becomes much more important during the time a man is confined. Because of the special nature of an institution and our concern for the security and the well-being of the men here, we have developed the following instructions and regulations which we ask you follow.

Visitors will not arrive at the institution any earlier than 7:45 a.m. Visitors must arrive prior to 2:00 p.m. or they will not be permitted to visit.

Each inmate will be allotted 50 points for visiting each month, with one adult visitor equaling 1 points per hour. An additional point will be charged for each additional adult visitor per hour.

All visitors must be verified and/or approved in advance by the inmate's Unit Team prior to visiting. Normally, no more than four (4) adult visitors will be permitted visit at one time.

Visitors under sixteen (16) years of age must be accompanied by a responsible and approved adult visitor. Visitors will be responsible for keeping children under their direct control and supervision at all times.

Parking

A separate parking area for visitors has been established. Pets are not permitted on the institution grounds and may not be left in parked vehicles. Visitors and/or unapproved visitors are not permitted to wait in

their vehicles in the parking lot. All vehicles must be locked and may not contain prohibited items such as firearms, ammunition, explosives, illegal drugs or narcotics, or alcohol beverages. All visitors and their vehicles are subject to search. If a visitor is dropped off at the institution, they are not to arrive before 8:15 a.m. as there is no waiting in the Front Lobby nor is loitering on the premises allowed.

Warning

It is a Federal crime to bring upon the institution grounds any firearm, destructive device, ammunition, other object designed to be used as a weapon, narcotic drug, controlled substance, alcoholic beverage, currency, or any other object that threatens the order, discipline, or security of a prison, or the life, health, or safety of an individual without the knowledge and consent of the Warden. 18 U.S.C. 1791 and 3571 provides a penalty of imprisonment for not more than twenty years, a fine of not more than \$250,000 or both, to a person who provides, or attempts to provide, to an inmate any prohibited object. All persons entering upon these premises are subject to routine searches of their person, property (including vehicles), and packages. The Warden, upon endanger institution safety, security, or good order, may request the person, as a prerequisite to entry, to submit to a visual search, pat search, urine surveillance test, Breathalyzer test, or other comparable test. A visitor has the option to refuse any of the search or test or entrance procedures, with the result that the visitor will not be permitted entry to the institution. Your refusal of these procedures means that you will not be permitted entry to the institution, and you will be allowed to leave the institution property, unless there is a reason to detain and/or arrest you.

The use of cameras or recording equipment without permission of the Warden is strictly prohibited; violators are subject to criminal prosecution. Once a visit with an inmate begins, if a visitor leaves the visiting area, the visit will be terminated. Any exception must be approved by the visiting room officer.

Visitor Attire

Visitors are expected to use good judgement and taste in their dress. Persons who come immodestly and/or provocatively dressed may be denied the privileges of visiting. Dresses, skirts or Bermuda type shorts may not be worn above the knees. No slits in dresses or skirts above the knee. No portion of the breasts may be exposed. The wearing of t-shirts or other form fitting clothes by female visitors without bras is also prohibited. Male Visitors will not be allowed to wear plain white t-shirts as their only shirt.

Prohibited clothing items include, but are not limited to: see-through; fishnet; form fitting (Lycra or Spandex); low cut, backless, sleeveless or strapless blouses and dresses; khaki colored clothing; athletic shorts; sweat pants; halter tops; swimwear; clothing which exposes the midriff portion of the body, and other revealing clothing items. The wearing of any type of club, gang, or other organization symbols is strictly prohibited.

Tight, provocative dress is not acceptable at any time in the Visiting Room. The wearing of prohibited clothing items under coats or jackets is also prohibited. Shoes must be worn at all times.

Visitor Registration

Upon arrival at the institution, processing time can exceed 30 minutes when there is a large group of

visitors waiting to be processed in. Departing the Visiting Room may require several minutes due to the procedures required for processing visitors out.

CAUTION: INFANTS AND SMALL CHILDREN ARE NOT TO BE PLACED ON THE COUNTER TOP DURING PROCESSING OR ON TOP OF TABLES IN THE VISITING ROOM FOR SAFETY REASONS.

Visitors, 16 years & older, must have photo identification with them such as a drivers license, state issued identification card, passport, or other government-issued photo identification. Mexican consular identification cards (matricular consular cards) are not a valid form of identification. If a visitor does not present an authorized identification with a photograph, the visitor will not be allowed to visit.

All visitors will be screened for metallic contraband by use of a walk-through metal detector and/or hand held metal detector. It is recommended that the wearing of jewelry be limited as all metallic items will need to be removed to pass through the metal detector. Any person who fails to pass metal detector screening will be denied entrance.

Each adult visitor will be required to complete a "Notification to Visitor" form, regarding the possession of contraband. Signatures must be witnessed by the Visiting Room Officer during processing.

Prohibited Items

Inmates are furnished all necessities so visitors will not bring articles or gifts of any kind into the Visiting Room. Prohibited items include but are not limited to the following items:

Large hand bags, wallets, cosmetics, umbrellas, photos, photo albums, cameras, tape recorders, radios, blankets, television sets, pocket knives, electronic games, toys, magazines, books, chewing gum, food items, baby carriers or strollers, coffee cups, picnic supplies, table cloths, eating utensils, thermos/sport bottles, athletic/sports equipment, etc.

A small clear plastic change purse is recommended to expedite processing into the Visiting Room.

Visitor Lockers

A limited amount of lockers

are available for visitor use inside the lobby area. Visitors with a vehicle on the premises will ordinarily not be issued a locker. A locker key may be obtained from the Lobby Officer during processing. You will be required to return this key to the Lobby Officer prior to your departure from the institution. Any items left inside the lockers after the conclusion of visiting hours will be considered as contraband and will be subject to confiscation.

Infant Care Items

Infant care items for visitors with infant children must be limited for security reasons. Pre-mixed formula and other liquids or foods in sealed, original containers only will be permitted. Other infant care items will be limited to nursing bottles (empty), six diapers, wet wipes must be in a factory sealed or clear container, a change of clothing and two small blankets. Baby powders, creams, ointments, bowls, cups, etc. are not permitted.

Mothers who breast feed must have a small blanket or other type of covering to ensure the breast is not exposed during nursing.

Food Items and Money

Food items are not permitted to be brought into the institution, except as outlined above for infant care. One sealed package of cigarettes is authorized. Visitors may purchase food, snacks, candy, etc. from vending machines located inside the Visiting Room. These items must be consumed during the visit as the inmate will not be permitted to take anything out of the Visiting Room. Visitors are limited to twenty dollars (\$20) per adult person, and are requested to have the necessary change for the vending machines.

Money cannot be left to be placed on an inmate's account. We suggest a postal money order be mailed to the inmate as the quickest method to deposit money in an inmate's account.

General Information

Appropriate embracing and kissing at the beginning and ending of a visit is acceptable, but any excessive display of affection during the visit which may tend to embarrass other visitors will not be permitted. Sitting in laps by adults, and laying on the ground is prohibited.

While in the Visiting Room, children and adults are prohibited from sitting and laying on tables. Tables may not be moved at any time.

Normally, you will be permitted to visit as long as possible, but it may be necessary, on occasion, to limit the amount of visiting time in order to relieve overcrowding. In this instance, visitors who reside in the local area and visit frequently will be the first ones to have their visits terminated. Visitors are allowed one visit per day. Visitors may not leave or terminate their visit and return later to resume their visiting on the same day.

During institution emergencies, the Warden may terminate and/or suspend all visiting operations for the duration of the emergency.

Failure to comply with these instructions may result in termination of the visit and suspension or cancellation of visiting privileges.

We know that visits from family, loved ones, and friends are important to the men confined here. We hope you will be able to visit and have a continuing positive relationship with your friends and loved ones.

Location

FCI Lompoc is located approximately five (5) miles northwest of Lompoc. Visitors should drive west through the city of Lompoc on Ocean Avenue (Route 246), turn right on Floradale Avenue and proceed approximately three (3) miles to the main entrance on the left side of the road which is clearly marked. Taxi service is available from Lompoc to the FCI.

From Santa Maria Airport, "Vandenberg Limo Service" is available. Commercial airports are located in Santa Maria (25 miles from Lompoc) and Santa Barbara (55 miles from Lompoc). Hotel and restaurant accommodations are plentiful in the immediate area.

/s/

Joseph K. Woodring
Warden



U.S. Department of Justice Federal Bureau of Prisons

Intensive Confinement Center
4000 Victory Road
Lompoc, California 93436
805-736-4154

Visiting Regulations

Visiting Hours

Sundays and Federal Holidays
only: 9:00 a.m. to 3:00 p.m.

Welcome

We welcome you to ICC Lompoc and hope your visit is pleasant. The families and friends of the men at ICC Lompoc are their primary contact with the community. Therefore, visiting becomes much more important during the time a man is confined. Because of the special nature of an institution and our concern for the security and the well-being of the men here, we have developed the following instructions and regulations which we ask you follow.

Visitors will not arrive at the institution any earlier than 15 minutes prior to the start of visiting hours. Visitors must arrive prior to 2:15 p.m. or they will not be permitted to visit.

All visitors must be approved in advance by the inmate's Unit Team prior to visiting. Normally, no more than four (4) adult visitors will be permitted visit at one time.

Visitors under sixteen (16) years of age must be accompanied by a responsible and approved adult visitor. Visitors will be responsible for keeping children under their direct control and supervision at all times.

Parking

A separate parking area for visitors has been established. Pets are not permitted on the institution grounds and may not be left in parked vehicles. Visitors and/or unapproved visitors are not permitted to wait in their vehicles in the parking lot. All vehicles must be locked and may not contain prohibited items such as firearms, ammunition, explosives, illegal drugs or narcotics, or alcohol

beverages. All visitors and their vehicles are subject to search.

Warning

It is a Federal crime to bring upon the institution grounds any firearm, destructive device, ammunition, other object designed to be used as a weapon, narcotic drug, controlled substance, alcoholic beverage, currency, or any other object that threatens the order, discipline, or security of a prison, or the life, health, or safety of an individual without the knowledge and consent of the Warden. 18 U.S.C. 1791 and 3571 provides a penalty of imprisonment for not more than twenty years, a fine of not more than \$250,000 or both, to a person who provides, or attempts to provide, to an inmate any prohibited object. All persons entering upon these premises are subject to routine searches of their person, property (including vehicles), and packages. The Warden, upon endanger institution safety, security, or good order, may request the person, as a prerequisite to entry, to submit to a visual search, pat search, urine surveillance test, Breathalyzer test, or other comparable test. A visitor has the option to refuse any of the search or test or entrance procedures, with the result that the visitor will not be permitted entry to the institution. Your refusal of these procedures means that you will not be permitted entry to the institution, and you will be allowed to leave the institution property, unless there is a reason to detain and/or arrest you. The use of cameras or recording equipment without permission of the Warden is strictly prohibited; violators are subject to criminal prosecution. Once a visit with an inmate begins, if a visitor leaves the visiting area, the visit will be terminated. Any exception

must be approved by the visiting room officer.

Visitor Attire

Visitors are expected to use good judgement and taste in their dress. Persons who come immodestly and/or provocatively dressed may be denied the privileges of visiting. Dresses, skirts or Bermuda type shorts may not be worn above the knees. No slits in dresses or skirts above the knee. No portion of the breasts may be exposed. The wearing of t-shirts or other form fitting clothes by female visitors without bras is also prohibited. Male Visitors will not be allowed to wear plain white t-shirts as their only shirt.

Prohibited clothing items include, but are not limited to: see-through; fishnet; form fitting (Lycra or Spandex); low cut, backless, sleeveless or strapless blouses and dresses; khaki colored clothing; athletic shorts; sweat pants; halter tops; swimwear; clothing which exposes the midriff portion of the body, and other revealing clothing items. The wearing of any type of club, gang, or other organization symbols is strictly prohibited.

Tight, provocative dress is not acceptable at any time in the Visiting Room. The wearing of prohibited clothing items under coats or jackets is also prohibited. Shoes must be worn at all times.

Visitor Registration

Upon arrival at the institution, processing time can exceed 30 minutes when there is a large group of visitors waiting to be processed in.

Visitors, 16 years & older, must have some valid proof of their identity with them such as a drivers license, state issued identification card,

passport, or other government-issued photo identification. Mexican consular identification cards (matricular consular cards) are not a valid form of identification. If a visitor does not present an authorized identification with a photograph, the visitor will not be allowed to visit.

All visitors will be screened for metallic contraband by use of a walk-through metal detector and/or hand held metal detector. It is recommended that the wearing of jewelry be limited as all metallic items will need to be removed to pass through the metal detector. Any person who fails to pass metal detector screening will be denied entrance.

Each adult visitor will be required to complete a "Notification to Visitor" form, regarding the possession of contraband. Signatures must be witnessed by the Visiting Room Officer during processing.

Prohibited Items

Inmates are furnished all necessities so visitors will not bring articles or gifts of any kind into the Visiting Room. Prohibited items include but are not limited to the following items:

Large hand bags, wallets, cosmetics, umbrellas, photos, photo albums, cameras, tape recorders, radios, blankets, television sets, pocket knives, electronic games, toys, magazines, books, chewing gum, food items, coffee cups, picnic supplies, table cloths, eating utensils, thermos/sport bottles, athletic/sports equipment, pagers, cellular phones, money, etc.

A small clear plastic change purse is recommended to expedite processing into the Visiting Room.

Infant Care Items

Infant care items for visitors with infant children must be limited for security reasons. Pre-mixed formula and other liquids or foods in sealed, original containers only will be permitted. Other infant care items will be limited to nursing bottles (empty), six diapers, wet wipes must be in a factory sealed or clear container, a change of clothing and two small blankets. Baby powders, creams, ointments,

etc. are not permitted.

Mothers who breast feed must have a small blanket or other type of covering to ensure the breast is not exposed during nursing.

Food Items and Money

Food items are not permitted to be brought into the institution, except as outlined above for infant care.

Money cannot be left to be placed on an inmate's account. We suggest a postal money order be mailed to the inmate as the quickest method to deposit money in an inmate's account.

General Information

Appropriate embracing and kissing at the beginning and ending of a visit is acceptable, but any excessive display of affection during the visit which may tend to embarrass other visitors will not be permitted. Sitting in laps by adults, and laying on the ground is prohibited.

Normally, you will be permitted to visit as long as possible, but it may be necessary, on occasion, to limit the amount of visiting time in order to relieve overcrowding. In this instance, visitors who reside in the local area and visit frequently will be the first ones to have their visits terminated.

During institution emergencies, the Warden may terminate and/or suspend all visiting operations for the duration of the emergency.

Failure to comply with these instructions may result in termination of the visit and suspension or cancellation of visiting privileges.

We know that visits from family, loved ones, and friends are important to the men confined here. We hope you will be able to visit and have a continuing positive relationship with your friends and loved ones.

Location

ICC Lompoc is located approximately five (5) miles northwest of Lompoc. Visitors should drive west through the city of Lompoc on Ocean Avenue (Route 246), turn right on Floradale Avenue and proceed approximately three (3) miles

to the main entrance on the left side of the road which is clearly marked. Taxi service is available from Lompoc to the ICC.

From Santa Maria Airport, "Vandenberg Limo Service" is available. Commercial airports are located in Santa Maria (25 miles from Lompoc) and Santa Barbara (55 miles from Lompoc). Hotel and restaurant accommodations are plentiful in the immediate area.

/s/
Joseph K. Woodring
Warden